

PERFORMANCE FEEDBACK WORKSHEET <i>(C/Lt thru C/Col)</i>				
I. PERSONAL INFORMATION				
NAME	RANK	FLIGHT		
<div style="display: flex; justify-content: space-between;"> II. TYPES OF <div style="display: flex; align-items: center;"> <input style="width: 20px; height: 20px; margin-right: 5px;" type="checkbox"/> INITIAL </div> <div style="display: flex; align-items: center;"> <input style="width: 20px; height: 20px; margin-right: 5px;" type="checkbox"/> MID-TERM </div> <div style="display: flex; align-items: center;"> <input style="width: 20px; height: 20px; margin-right: 5px;" type="checkbox"/> RATEE REQUESTED </div> <div style="display: flex; align-items: center;"> <input style="width: 20px; height: 20px; margin-right: 5px;" type="checkbox"/> RATER DIRECTED </div> </div>				
III. PRIMARY DUTIES				
IV. PERFORMANCE FEEDBACK				
1. Job Knowledge. Has knowledge required to perform duties effectively. Strives to improve knowledge. Applies knowledge to handle non-routine situations.				
<input style="width: 20px; height: 20px;" type="checkbox"/> N/A Initial Feedback	<input style="width: 20px; height: 20px;" type="checkbox"/> Does Not Meet	<input style="width: 20px; height: 20px;" type="checkbox"/> Meets	<input style="width: 20px; height: 20px;" type="checkbox"/> Above Average	<input style="width: 20px; height: 20px;" type="checkbox"/> Clearly Exceeds
2. Leadership Skills. Sets and enforces standards. Works well with others. Fosters teamwork. Displays initiative. Self-confident. Motivates subordinates. Has respect and confidence of subordinates. Fair and consistent in evaluation of subordinates.				
<input style="width: 20px; height: 20px;" type="checkbox"/> N/A Initial Feedback	<input style="width: 20px; height: 20px;" type="checkbox"/> Does Not Meet	<input style="width: 20px; height: 20px;" type="checkbox"/> Meets	<input style="width: 20px; height: 20px;" type="checkbox"/> Above Average	<input style="width: 20px; height: 20px;" type="checkbox"/> Clearly Exceeds
3. Professional Qualities. Exhibits loyalty, discipline, dedication, integrity, honesty, and officership. Adheres to Air Force standards. Accepts personal responsibility. Is fair and objective.				
<input style="width: 20px; height: 20px;" type="checkbox"/> N/A Initial Feedback	<input style="width: 20px; height: 20px;" type="checkbox"/> Does Not Meet	<input style="width: 20px; height: 20px;" type="checkbox"/> Meets	<input style="width: 20px; height: 20px;" type="checkbox"/> Above Average	<input style="width: 20px; height: 20px;" type="checkbox"/> Clearly Exceeds
4. Organizational Skills. Plans, coordinates, schedules and uses resources effectively. Meets suspenses. Schedules work for self and others equitably and effectively. Anticipates and solves problems.				
<input style="width: 20px; height: 20px;" type="checkbox"/> N/A Initial Feedback	<input style="width: 20px; height: 20px;" type="checkbox"/> Does Not Meet	<input style="width: 20px; height: 20px;" type="checkbox"/> Meets	<input style="width: 20px; height: 20px;" type="checkbox"/> Above Average	<input style="width: 20px; height: 20px;" type="checkbox"/> Clearly Exceeds
5. Judgment and Decisions. Makes timely and accurate decisions. Emphasizes logic in decision making. Retains composure in stressful situations. Recognizes opportunities. Adheres to safety and occupational health requirements. Acts to take advantage of opportunities.				
<input style="width: 20px; height: 20px;" type="checkbox"/> N/A Initial Feedback	<input style="width: 20px; height: 20px;" type="checkbox"/> Does Not Meet	<input style="width: 20px; height: 20px;" type="checkbox"/> Meets	<input style="width: 20px; height: 20px;" type="checkbox"/> Above Average	<input style="width: 20px; height: 20px;" type="checkbox"/> Clearly Exceeds
6. Communication Skills. Listens, speaks, and writes effectively.				
<input style="width: 20px; height: 20px;" type="checkbox"/> N/A Initial Feedback	<input style="width: 20px; height: 20px;" type="checkbox"/> Does Not Meet	<input style="width: 20px; height: 20px;" type="checkbox"/> Meets	<input style="width: 20px; height: 20px;" type="checkbox"/> Above Average	<input style="width: 20px; height: 20px;" type="checkbox"/> Clearly Exceeds
7. Physical Fitness. Strives to become more fmore physically sit and set example.				
<input style="width: 20px; height: 20px;" type="checkbox"/> Does Not Meet	<input style="width: 20px; height: 20px;" type="checkbox"/> Meets	<input style="width: 20px; height: 20px;" type="checkbox"/> Exempt		

V. PROFESSIONAL DEVELOPMENT

STRENGTHS

SUGGESTED GOALS

NEXT/FUTURE JOBS

A/R

A/R

VI. ADDITIONAL COMMENTS

PRIVACY ACT STATEMENT

AUTHORITY: Title 10, United States Code, Section 8013 and Executive Order 9397, 22 November 1943.
PURPOSE: Information is needed for verification of the individual's name and Social Security Number (SSN) as captured on the form at the time of the rating.
ROUTINE USES: None. RATIONALE: This information will not be disclosed outside DoD channels.
DISCLOSURE: Disclosure is mandatory; SSN is used for positive identification.

RATEE SIGNATURE

RATER SIGNATURE

DATE