



DEPARTMENT OF THE AIR FORCE AIR UNIVERSITY (AETC)

4 Sep 19

MEMORANDUM FOR ALL AFJROTC INSTRUCTORS AND UNITS

FROM: HQ AIR FORCE JUNIOR ROTC

SUBJECT: CSAF Private Pilot Scholarship Program (AFJROTC Flight Academy)

- CRITICAL DATES:**
- 1) 9 Sep: Flight Academy application window opens
 - 2) 7 Oct – 4 Nov 19: Aviation Qualification Test (AQT)
 - 3) 8 Nov 19: Sophomore cadet application suspense
 - 4) 15 Nov 19: Junior cadet application suspense
 - 5) 13 Dec 19: Senior cadet application suspense
 - 6) 6 - 10 Jan 20: Selection board
 - 7) 13 Jan 20: Notify Select and Alternate cadets
 - 8) 14 Jan - 28 Feb 20: Complete FAA Class I Flight Physical
 - 9) 14 Jan - 13 Mar 20: Complete FAA Student Certificate
 - 10) 16 - 27 Mar 20: Selects matched to universities
 - 11) University program start dates WILL vary

TASKER: Instructors “may” nominate and submit applications for one or more eligible, highly motivated cadets for the AFJROTC Flight Academy. Complete packages may be submitted any time during the application window but NLT than the suspense date for each group as listed above. Extensions will not be granted.

1. **BACKGROUND/OVERVIEW:** The Air Force is funding scholarships for AFJROTC cadets to attend private pilot training at public/private universities during the summer of 2020. Selected cadets will be identified through competitive boarding process. The scholarship will pay for transportation, room and board, academics, and flight hours required to potentially earn a Private Pilot’s Certificate (PPC) through an in-residence collegiate program that is approximately 8 weeks in length.

Each university hosting students is an independent organization and provides its own management and oversight for students and programs. Additional university specific information and requirements will be provided after cadets are nominated, boarded, selected, and matched to attend partnering universities. Cadets will be engaged in an intensive academic, flying training program and may have classes or flying training during weekend hours. Completion of the Private Pilot’s Certificate is singularly dependent on each student’s academic and flying ability and the university’s determination and judgment to recommend a student.

2. **WHO MAY APPLY:** Applicants must be current sophomore, junior, or senior AFJROTC cadets (active or reserve status) who understand they are volunteering for a scholarship to a public/private university. There is no military service commitment or obligation, nor does program completion justify acceptance to military service.

Applicants must be at least 16 years old by 1 Jul 20, obtain a minimum fitness assessment score of 40, and have a minimum and maintain a cumulative GPA of 3.0 or better (on a 4.0 scale) to be nominated. Lastly, applicants must have a “strong” interest in aviation and a “never-quit” attitude.

Cadets who successfully complete the program and receive their PPC will be required to join the Civil Air Patrol (CAP) and may continue flying a minimum of once per month and with a CAP instructor quarterly. This is dependent on program funding and CAP aircraft availability and will be at little or no cost to the cadet.

3. APPLICATION PROCESS: Cadets must complete an application via WINGS and have parental/legal guardian signed approval. Cadets must complete an online AQT comprised of 5 sub-tests, which includes the following: 1) math, 2) table reading, 3) aviation information, 4) instrument comprehension, and 5) weight perception. AQT instructions will be provided prior to the testing window. Additionally, cadets must have a current PFT score, and endorsements from the SASI and principal or counselor. In order to ensure a complete application please follow the detailed application instructions and upload all supporting documents in WINGS. Email any application questions to **HQ-FlightTrainingPgm@afjrotc.com** or **WINGS related questions to the Help Desk.**

4. SELECTION BOARD: The selection process will be a quantitative board based on application answers and inputs. An applicant’s score will be comprised of 5 parts: the AQT, endorsements, physical fitness, extracurricular and aviation experiences. These 5 parts will be weighted to comprise an overall score based on a 100-point scale. Weighting is as follows: AQT = 45%, endorsements are weighted at 25%, and 10% each for all others. Sophomores, juniors, and seniors will be selected **based on program needs and university requirements.**

5. MY CADET WAS SELECTED, NOW WHAT: Instructors of selected cadets and alternates will be notified with additional instructions. These cadets must obtain a Federal Aviation Administration (FAA) Student Pilot Certificate and a FAA Class I Flight Physical within the prescribed dates. A verified passing physical is required before your cadet can be matched to a university. Cadets can provide university preferences, although needs of the program will dictate final matches. The AFJROTC unit/high school should cover the costs of the physicals; however, HQ AFJROTC **will** reimburse the unit for the cost of the actual physical. This is IAW the Agreement for the Establishment of and Air Force Junior ROTC Unit, Memorandum of Understanding (MOU), Section 2, paragraph F. i.

- a. Non –US citizens who are selects/alternates will have to apply for and pass a Transportation Security Administration (TSA) check in order to continue in the process. This expense is reimbursable.
- b. HQ AFJROTC will fund cadet transportation to and from the host university at the start and completion of the program. Funding is not available for any other travel needs (i.e. private auto). Transportation funding is defined as travel costs from the nearest airport, as determined by government contracted airfares, where the cadet attends AFJROTC, to the nearest airport to the matched university or as required.

c. Coordination of cost and payment for the flight physical and transportation will be a cooperative effort between the unit and HQ AFJROTC to ensure the cadet is supported and payment is made.

d. Selected cadets will be required to meet additional university requirements once they are matched as these are critical to the cadet's success in attending. Failure to do so will result in removal from the program.

6. EXPECTATIONS FOR SELECTED CADETS: While attending a university, cadets will be expected to represent AFJROTC in a positive manner. Although formal blues uniforms are not required, cadets will be required to adhere to appearance and grooming standards (regardless of grade or high school graduates). Failure to positively represent AFJROTC or adhere to university policies may result in removal from the program. Lastly, there are a number of partnering universities all with differing admission requirements.

7. INSTRUCTOR GUIDANCE: SASIs must verify all information to ensure cadets are preparing accurate packages. Further, the instructors should work closely with the school and HQ AFJROTC to ensure the reimbursement for the physicals are processed by the provided deadline.

8. If you have questions concerning this program contact your Regional Director.

Sincerely,

STEPHEN T. SANDERS, Col, USAF
Director, AFJROTC